

PREAMBLE

Sacred Heart High School Hammersmith is a Catholic 11-18 comprehensive school for girls. The school has academy status and is within the Trusteeship of the Society of the Sacred Heart. It was founded by the Society of the Sacred Heart to provide education for children of Catholic families. The school is governed as part of the Catholic Church, in accordance with its Trust Deed, Articles of Association and Funding Agreement with the Department for Education. The school seeks at all times to be a witness to Jesus Christ.

As a Catholic school, we aim to provide a Catholic education for all our pupils; Catholic doctrine and practice permeate every aspect of the school's activity. It is essential that the Catholic character of the school's education is supported by all families in the school and it is hoped that all applicants and candidates will give their full, unreserved and positive support for the aims, values and ethos of the school. Information about the aims, values and expectations of the school is set out in various documents including the school's Mission Statement, the school prospectus and school policies, all of which are available from the school.

The Governing Body is the Admission Authority for the school and is therefore responsible for formulating the school's arrangements for admission, including the oversubscription criteria which will apply, and formally determining them each year in accordance with the School Admissions Code 2014, and having had regard to guidance issued by the Diocese. As a designated faith school, when more applications are received than there are places available, the school is able to give priority to Catholic candidates in its oversubscription criteria.

In this policy, except where the context suggests otherwise, '**candidate**' means the girl for whom a place at the school is being sought, and '**applicant**' means the parent of the candidate. The term 'parent' is widely defined in education law to include not only a natural or adoptive parent of the candidate (regardless of whether the parents are or have been married, live together or the father has parental responsibility), but also a person who is not a natural or adoptive parent of the candidate, but who has care of or parental responsibility for the candidate. All references to 'parent' will therefore include any person falling within this definition.

Sixth Form

The school's admission arrangements for its Sixth Form (Years 12 and 13), including the oversubscription criteria applicable to external candidates; the academic entry requirements for all sixth form candidates and courses; how to apply and relevant dates, are contained in the separate Sixth Form Admissions Policy 2018-2019.

Equality

The school does not select its pupils on the basis of ability or aptitude. The school welcomes applications from children of all abilities, including from those with additional or special educational needs or disabilities. In formulating this policy, the school has had regard to the principles and provisions of the Equality Act 2010.

Published Admission Number ('PAN')

The published admission number (PAN) for Year 7 is **198** pupils.

ADMISSIONS POLICY FOR YEAR 7 FOR SEPTEMBER 2018-2019

In order to preserve the school's comprehensive character by establishing a balanced intake across the ability range, the school will allocate all candidates into one of three bands by means of a non-verbal reasoning test. Admission will be as near as possible to the ratio of 25:50:25 of the national ability range. Once allocated to an ability band, the test result will have no further relevance to the outcome of an application. In the event of oversubscription in any band, it will be the admissions criteria and not the test score which determine whether or not a place is allocated.

Accordingly, in 2018 the school will admit 198 pupils into year 7 divided as follows:

- 49 girls allocated by the school to band 1;
- 100 girls allocated by the school to band 2; and
- 49 girls allocated by the school to band 3.

Girls with Education, Health and Care Plans

Girls with an Education, Health and Care Plan ('EHC plan') which name the school are dealt with under separate statutory procedures by the local authority, and will be admitted without reference to this policy.

Girls with an EHC plan are asked to attend to take the non-verbal reasoning test and will be allocated places in the appropriate band but regardless of the banding arrangements, will be allocated a place if their EHC plan names the school.

Where the admission of a girl with an EHC plan which names the school occurs within the normal admission round, that girl will be admitted first and the PAN will be reduced accordingly. Where admission occurs in-year, the girl will be admitted over the PAN for that year if necessary.

Oversubscription Criteria

Where the school receives more applications than there are places available in any band, places within that band will be allocated in the following order of priority:

1. Catholic 'looked after' girls and Catholic girls who have been adopted or made subject to Child Arrangements Orders or Special Guardianship Orders, immediately after having been looked after (See Note A).
2. Catholic girls from Catholic families (see Note E) who have an exceptional medical or social need which makes it necessary for them to attend Sacred Heart High School Hammersmith, and no other school (See Note I).
3. Catholic girls from Catholic families who have a sister on the roll at the school at the time of the application deadline (See Note J).
4. Catholic girls from Catholic families who attend any Catholic Primary School in any of the London Boroughs which adjoin the London Borough of Hammersmith and Fulham, to include the London Borough of Hammersmith and Fulham, ('the Adjoining Boroughs') (See Appendix A):

Brent
Ealing
Hammersmith and Fulham
Hounslow
Kensington and Chelsea

Richmond upon Thames
Wandsworth

5. Catholic girls from Catholic families.
6. Catholic girls who have an exceptional medical or social need which makes it necessary for them to attend Sacred Heart High School Hammersmith, and no other school (See Note I).
7. Catholic girls who have a sister on the roll of the school at the application deadline (See Note J).
8. All other Catholic girls.
9. Any other 'looked after' girls and girls who have been adopted or made subject to Child Arrangements Orders or Special Guardianship Orders, immediately after having been looked after of any faith or no faith.
10. Girls who are members of Eastern Christian Churches (including Orthodox Churches).
11. Girls who are members of the Church of England.
12. Girls who are members of other Christian Denominations.
13. Girls who are members of faiths other than Christian.
14. All other girls not falling within any of the oversubscription criteria outlined above.
15. All girls who did not attend to take a non-verbal reasoning test.

Measuring Distance

Where the school becomes oversubscribed within any of the above oversubscription criteria priority will be given to those living nearest to the school. The distance from the candidate's home address (see definition of home address in Note L) to the school will be measured by London Borough of Hammersmith and Fulham using a computerised measuring system which measures the distance in a straight line from the point of the candidate's home address to the centre point of the school as determined by Ordnance Survey. The actual route of travel on foot, by car or using public transport will not be a factor which is taken into consideration.

The point in a block of flats from which distance is measured will be the same for all candidates living there regardless of where their flat is within the block. This means that all candidates who live in that block of flats will be regarded as living an equal distance from the school, and the order in which places are allocated will therefore be determined by applying the tie breaker.

Tie Breaker

Where two applications cannot otherwise be separated because they live an equal distance from the school, the order in which places will be allocated will be determined by the drawing of lots in the presence of an independent witness.

Twins and Children of Multiple Births

Where a place is achieved by a twin or child of a multiple birth but there are no remaining places for their twin or multiple birth sisters, the school will admit the remaining twin or multiple birth sisters over the published admission number.

Notes on the Oversubscription Criteria

- A. i. ‘Child Arrangements Order’. A Child Arrangements Order is an Order under the terms of the Children Act 1989 s.8 settling the arrangements to be made as to the person with whom the child is to live. Children ‘looked after’ immediately before the Order is made qualify in this category.
- ii. ‘Looked after child’ has the same meaning as in S.22 of the Children Act 1989, and means any child in the care of a local authority or provided with accommodation by them (e.g. children with foster parents at the time of making an application to the school).
- iii. ‘Adopted’ means a child who has ceased to be looked after having been adopted and whose parents can give proof of this status.
- iv. ‘Special Guardianship Order’ is an Order under the terms of the Children Act 1989 s.14A which defines it as an Order appointing one or more individuals to be a child’s special guardian(s).
- B. Any reference to membership of the Catholic Church includes membership of churches in full communion with the Catholic Church.
- C. Any reference to the Code of Canon Law is a reference to the Code of Canon Law promulgated by the Apostolic See. However, the requirements of this Code will be adjusted according to the Catholic rite, Latin or Eastern, to which the candidate belongs. Please refer to the extracts from current Codes of Canon Law appended to this document.
- D. ‘Catholic’ means a baptised person who is in full communion with the Catholic Church, that is to say, a member of any Catholic Church that is in full communion with the See of Rome. Membership of a Catholic Church is gained by baptism in that Church. It can also be gained by other baptised Christians who are subsequently received into the Catholic Church.
- E. “Catholic girls from Catholic families” (oversubscription criteria 2 to 5) means girls:
- who were baptised in a Catholic Church within six months of their birth or, with a legitimate cause, within twelve months of their birth;
 - who were received into the Catholic Church within six months of being adopted or, with a legitimate cause, within twelve months of being adopted.
 - who, together with their Catholic parent, attend Mass regularly as the Church requires (weekly on Sundays (or Saturday evenings) and on Holydays of Obligation), and can show evidence of religious practice for a minimum period of three years.
- F. In order to demonstrate that a candidate falls under the above description:
- All Catholic Applicants are required to provide a certificate of baptism or reception into the Catholic Church for the candidate. Information on how to obtain a baptismal certificate is provided with the brochure;
 - All Catholic Applicants must complete page 4 of the Supplementary Information Form;
 - All Catholic Applicants must have a Priest’s Reference signed by the Parish Priest or the Priest in charge of the Church where the family practices as evidence of practice.
- Whether the candidate and her Catholic parent are members of the Catholic Church as described in Note E above is determined (i) by reference to the current Codes of Canon Law appended to this document (ii) relevant sections of the current Catechism of the Catholic Church (iii) evidence of religious practice for a minimum period of three years.
- G. Candidates who do not have a Priest’s Reference signed by the Parish Priest or the Priest in charge of the Church where the family practises as evidence of practice or who were baptised in a Catholic Church more than one year after their birth, or who were received into the Catholic Church more than one year after their adoption, will **not** fulfil the definition of ‘Catholic girls from Catholic families’ and will be placed into oversubscription criteria 6 to 8, as appropriate.
- H. In order to be considered under oversubscription criteria 1-8, a copy of the candidate’s baptism or reception certificate must be provided. All baptisms and receptions are recorded in the baptismal register of the Church where the baptism took place. It is usually always possible to obtain a copy of the candidate’s baptism or reception certificate even where the baptism took place overseas. Guidance on how to go about this is provided with the school’s prospectus. The Governing Body is, however, aware that in some limited cases, applicants may not be able to obtain the baptism or reception certificate for submission by the application deadline, and have therefore agreed a later

deadline by which the baptism or reception certificate must be received. The deadline for the 2018 intake is **15th November 2017**.

- I. In order to be considered under oversubscription criteria 2 or 6 and for the avoidance of doubt, it is the candidate who must have the exceptional medical or social need, rather than the candidate's parents. Convenience for commuting to work, childcare arrangements, attendance by other children from the same primary school, or a previous family connection to the school will not be valid reasons for consideration under this criteria. Common medical conditions, for example asthma, eczema, diabetes or allergies, which can be managed by all schools will not result in priority under this category. Candidates who are not successful under this category will automatically be placed in the next category which applies to them.
- J. In order to be considered under oversubscription criteria 3 or 7, 'sister' is defined as being a full sister, half-sister, adopted sister or step-sister of the candidate as well as the daughter of the partner of the candidate's parent living in the same house and being brought up as sisters within the same core family unit. A daughter of extended family members (for example, cousins) will not be regarded as a sister of the candidate even where they live in the same house.
- K. The governing body will presume that the requirements of the relevant canons have been fulfilled when the candidate's baptism takes place within six months of birth. Where baptism takes place after a longer period, but no later than one year, applicants will need to produce evidence to demonstrate that they complied with those requirements, that those requirements did not apply to them or that they were prevented from complying with them by a legitimate cause. The governing body will only consider a legitimate cause as something which prevented baptism from taking place at the appropriate age and not through a choice made by parents to delay. For adopted children or where other circumstances delaying baptism beyond the first year of life apply, timings will be from the date of the relevant event (for example adoption, conversion or reception into the Catholic Church from another church). The circumstances must be explained in the Supplementary Information Form. The requirements of the Canons do not strictly apply to such people but nevertheless the Church expects baptism to take place as soon as possible after the event.
- L. The candidate's home address will be the address that the candidate lives and sleeps at for 51% or more of her time from Monday to Friday during term time. This will usually also be the address at which Child Benefit is claimed or, if ineligible for Child Benefit, the address at which the candidate is registered with their G.P. and dentist.
The candidate must be living at the address at the application deadline. If the candidate's home address changes after the application deadline, the applicant must notify the home local authority immediately confirming the reason for the change of address. Where the Governing Body is satisfied that the application contained fraudulent or intentionally misleading information relating to the candidate's home address, any offer of a place made will be withdrawn, and the applicant may face prosecution.
The Governing Body reserves the right to request documentary evidence from applicants where the candidate's home address has not been established on receipt of the application to their satisfaction.
- M. '**Eastern Christian Church**' includes Orthodox Churches, and is normally evidenced by a certificate of baptism or Reception from the authorities of that Church.
- N. '**Christian**' for the purposes of this policy, means a member of one of the Churches affiliated to 'Churches Together in Britain and Ireland'.

The Non Verbal Reasoning Test

All prospective candidates should attend to take a non-verbal reasoning test which will take place on **15th November 2017**. Failure to do so will result in a candidate being unbanded and their application considered under oversubscription criterion 15. The only exception to this will be candidates with an EHC Plan who will be admitted without reference to this policy or 'looked after' girls and girls who have been adopted or made subject to Child Arrangements Orders or Special Guardianship Orders, immediately after having been looked after who will be given priority under the oversubscription criteria regardless of whether they have taken the test or not.

The non-verbal reasoning test is not a selection test. It is a test used to ensure a comprehensive intake and as such, the outcome of the test will not provide Applicants with any information which will allow them to make a more informed choice of school nor does the test guarantee a place.

Common Application Form Common and Supplementary Information Form

All applicants **must** complete the Common Application Form ('CAF') by the application deadline. The CAF can be obtained from the candidate's primary school or home local authority or online at <https://www.eadmissions.org.uk/eAdmissions/app>. It must be returned to the candidate's home local authority by the application deadline, which for the 2018 intake is **31st October 2017**.

All applicants should also complete the school's own Supplementary Information Form ('SIF'). If you do not complete the SIF, the Governing Body will be unable to fully assess your application. Historically, the school has been heavily oversubscribed with Catholic candidates and therefore if you do not submit a completed SIF by the deadline, it is extremely unlikely that your daughter will be offered a place. The SIF is available from the school and the website. A copy is also held by The Admissions Department at Hammersmith and Fulham. Whilst the deadline for the return of the SIF is also **31st October 2017**, it is recommended that this form and any documentation required be returned to the school by **20th October 2017**. The school will be closed from **23rd-30th October 2017** inclusive and no checking procedure will be available.

Priest's Reference

Applicants applying under oversubscription criteria 1-8 should also complete page 4 of the SIF. Once received, the School will send a Priest's Reference to the Parish Priest or the Priest to whom you are known at the Parish where you worship asking them to complete and return. References will be requested as and when the completed SIF is received and the school will provide a pre-paid self-addressed envelope for the return of the Priest's Reference.

Applicants applying for places under oversubscription criteria 10-13 are not required to complete page 4 of the SIF. They will, however, be required to provide evidence that they practise their faith in accordance with the teachings, doctrines, rites and practices of the faith to which they belong. In order to demonstrate this, Christian applicants must provide copies of baptismal certificates for the Christian candidate or explain why no baptismal certificate is available and what evidence of practice by their daughter is available within their denomination.

Failure to Provide Forms and/or Documents

Applicants are advised to ensure that they read the whole of this policy carefully to establish what forms they are required to complete and what documents they are required to provide to the school in addition to submitting the Common Application Form to their home local authority.

Failure to provide, or lateness in providing, any required form or document will result in the candidate being placed into a lower criterion, which will adversely affect their chance of achieving an offer of a place.

Parents who choose to send applications by post are responsible for ensuring there is sufficient postage on the envelope to take account of the **weight and size** of an item. Failure to do so will mean that the Post Office will retain the envelope until the additional postage and an administration fee is paid. **The school will not, under any circumstances, pay any excess postage or administration fee due, and the envelope containing the required forms and documents will not therefore be received.** The school accepts no liability for forms and documents which are not received, for any reason.

Late Applications

Any applications received by the school after the application deadline of **31st October 2017** but at least seven days prior to the date of the non-verbal reasoning test will only be considered after all applications which were received on time, except in very exceptional circumstances. Any exceptional circumstances which apply must be explained in a covering letter accompanying the forms and documents, which should be addressed to the Governing Body. The Governing Body reserves the right to request documentary evidence in support of any matter disclosed as exceptional circumstances. The Governing Body will make all decisions fairly and consistently.

Documentary Evidence

The Governing Body reserves the right to request documentary evidence, where any part of the application for admission requires further clarification before the application can be processed.

Providing False Information/Documentation

Not only will providing fraudulent or intentionally misleading information usually result in the withdrawal of an offer of a place, it is a criminal offence and may result in applicants being prosecuted in the criminal courts.

Offers

National Offer day is **1st March 2018** and results will be made available during the evening if you applied online with all applicants receiving a letter from their home local authority on **2nd March 2018**.

The school will also write to all successful applicants on **2nd March 2018** to provide them with the admission forms to complete. It would be of great assistance if all responses to offers could be returned within five working days of receipt of that letter, so that an early indication of places which are not required can be established. These places can then be offered to the next eligible candidates who applied.

Statutory Right of Appeal

Applicants who were unsuccessful in achieving a place for their daughter have a statutory right of appeal against the refusal. Full details of how to appeal, including the deadline by which the appeal must be submitted, will be included with the refusal letter.

Reserve List

In addition to the right to appeal, unsuccessful candidates will be placed on the Reserve List. The order of the Reserve List will be determined in accordance with the oversubscription criteria and will be maintained until **31st August 2018**. Vacancies arising after National Offer Day and **31st August 2018** will in the first instance be offered to candidates on the Reserve List.

Waiting List

On **1st September 2018** candidates on the Reserve List together with any in-year applications received will be placed on the Waiting List.

The school will maintain a waiting list for each year group for the duration of the academic year in which admission was sought. Candidates on the waiting list will be ranked strictly in accordance with the oversubscription criteria and **not** in order of the date that the application for admission was received. Ability bands will no longer apply to the waiting list. This means that a candidate's name may go down the waiting list as more applications are received for candidates who are ranked higher.

Applications for In-Year Admission

Applications for in-year admission must be made through the Local Authority co-ordinated in year admission scheme. Applicants are also requested to complete and return the school's own Supplementary Information Form. If a place is available and there is no waiting list then the governing body will admit the candidate. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria, with the following modifications: Catholic girls from Catholic families without an offer of a school place elsewhere are given priority immediately after Catholic 'looked-after' children; similarly, other children without an offer of a school place are given priority immediately after other 'looked-after' children. If a place cannot be offered at this time then you may ask for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body in the order of the oversubscription criteria, as modified above, and not in the order in which the applications are received. Ability bands will no longer apply to the waiting lists.

Applications for Admission Outside Normal Age Group

Applicants who want their daughter to be admitted to a year other than with their daughter's normal age group must apply directly to the Governing Body for their daughter to be admitted to a year outside of their normal age group, usually one year above or one year below.

Applicants must obtain an Application for Admission of Child Outside Normal Age Group Form by downloading it from the school's website or from the school's office. The completed, signed and dated form must be submitted to the school, together with supporting evidence from a G.P., hospital consultant, social worker or other professional, where appropriate, as soon as possible before the application deadline. An application for admission must also be submitted in the usual way, as set out above.

Fair Access Protocol

The school is committed to taking its fair share of children who are vulnerable and/or hard to place. A Fair Access Protocol, agreed with schools in the local area, has been implemented by the local authority to find school places for children outside the normal admission round who are without a place. Such children will be admitted by the school over the published admission number without reference to the waiting list for that year group.

Admission Data for the 2017 Intake

There were 765 applications for 198 places for the September 2017 intake.

The oversubscription criteria were applied and oversubscription occurred at oversubscription criterion 5. Applications in all subsequent criteria were unsuccessful.

APPENDIX A – LIST OF FEEDER SCHOOLS

London Borough of Brent

Our Lady of Grace Catholic Infant School, NW2 6EU
Our Lady of Grace Catholic Junior School, NW2 6HS
Our Lady of Lourdes Catholic Primary School, NW10 8PP
St Joseph's Catholic Primary School, NW10 9LS
St Joseph's Catholic Infant School, HA9 6TA
St Joseph's Catholic Junior School, HA9 6BE
St Margaret Clitherow Catholic Primary School, NW10 0BG
St Mary Magdalen's Catholic Primary School, NW2 5BB
St Mary's Catholic Primary School, NW6 5ST
St Robert Southwell Catholic Primary School, NW9 8YD
The Convent of Jesus and Mary Catholic Infants School, NW2 5AN

London Borough of Ealing

Holy Family Catholic Primary School, W3 0DY
Our Lady of the Visitation Catholic Primary School, UB6 9AN
Mount Carmel Catholic Primary School, W5 4EA
St Anselm's Catholic Primary School, UB2 4BH
St Gregory's Catholic Primary School, W5 1SL
St John Fisher Catholic Primary School, UB6 7AF
St Joseph's Catholic Primary School, W7 3HU
St Raphael's Catholic Primary School, UB5 6NL
St Vincent's Catholic Primary School, W3 9JR

London Borough of Hammersmith and Fulham

Holy Cross Catholic Primary School, SW6 4BL
Larmenier and Sacred Heart Catholic Primary School, W6 7BL
St Augustine's Catholic Primary School, W6 8QE
St John XXIII Catholic Primary School, W12 7QR
St Mary's Catholic Primary School, W14 0LT
St Thomas of Canterbury Catholic Primary School, SW6 7HB
The Good Shepherd Catholic Primary School, W12 9BY

London Borough of Hounslow

Our Lady and St John's Catholic Primary School, TW8 9JF
St Lawrence Catholic Primary School, TW13 4AF
St Mary's Catholic Primary School, W4 2DF
St Mary's Catholic Primary School, TW7 7EE
St Michael and St Martin's Catholic Primary School, TW4 7AG
The Rosary Catholic Primary School, TW5 0RL

Royal Borough of Kensington and Chelsea

Oratory Roman Catholic Primary School, SW3 6QH
Our Lady of Victories Catholic Primary School, SW7 5AQ
Servite Roman Catholic Primary School, SW10 9NA
St Charles' Catholic Primary School, W10 6EB
St Francis of Assisi Catholic Primary School, W11 4BJ
St Joseph's Catholic Primary School, SW3 2QT
St Mary's Catholic Primary School, W10 5AW

London Borough of Richmond upon Thames

St Edmund's Catholic Primary School, TW2 7BB
St Elizabeth's Catholic Primary School, TW10 6HN
St James's Catholic Primary School, TW2 5NP
St Mary Magdalen's Catholic Primary School, SW14 8HE
St Osmund's Catholic Primary School, SW13 9HQ
St Richard Reynolds Catholic Primary School, TW1 4LT
Sacred Heart Catholic Primary School, TW11 9DD

London Borough of Wandsworth

Holy Ghost Catholic Primary School, SW12 8QJ
Our Lady of Victories Catholic Primary School, SW15 1AW
Our Lady Queen of Heaven, SW19 6AD
Sacred Heart Catholic Primary School, SW11 2TD
Sacred Heart Catholic Primary School, SW15 5NX
St Anselm's Catholic Primary School, SW17 8BS
St Boniface Catholic Primary School, SW17 8PP
St Joseph's Catholic Primary School, SW15 2QD
St Mary's Catholic Primary School, SW8 4BE

NOTES ON CATHOLIC PRACTICE

Extracts from the Code of Canon Law, promulgated by Pope John Paul II on 25th January 1983.

MASS ATTENDANCE

Canon 1246. Sunday, on which by apostolic tradition the paschal mystery is celebrated, is to be observed in the universal Church as the primary day of obligation. The following feast days are also to be observed as holydays of obligation: the Nativity of Our Lord Jesus Christ, [The Epiphany, the Ascension, Corpus Christi], (Mary the Mother of God), (the Immaculate Conception) the Assumption, (St Joseph), the Apostles Peter and Paul and All Saints. *

Canon 1247. On Sundays and other holydays of obligation, the faithful are obliged to participate in the Mass. They are also to abstain from such work or business that would inhibit the worship to be given to God, the joy proper to the Lord's Day, or the due relaxation of mind and body.

Canon 1248. The obligation of participating in the Mass is satisfied by one who assists at Mass wherever it is celebrated in the Catholic rite, either on the holyday of obligation itself or on the evening of the previous day. If it is impossible to participate in a Eucharistic celebration, either because no sacred minister is available or for some other grave reason, the faithful are strongly recommended to take part in the liturgy of the Word, if there be such in the parish church or some other sacred place, which is celebrated in accordance with the provisions laid down by the diocesan Bishop, or to spend an appropriate time in prayer, whether personally or as a family or as occasion presents, in groups of families.

BAPTISM

Canon 867. §1 Parents are obliged to see that their infants are baptised within the first few weeks. As soon as possible after the birth, indeed even before it, they are to approach the parish priest to ask for the sacrament for their child, and to be themselves duly prepared for it. §2 If the infant is in danger of death, it is to be baptised without any delay.

* Feast days shown inside round brackets are not days of obligation in England and Wales. Those in squared brackets have been transferred to the nearest Sunday in England and Wales.

Extracts from the Code of Canons of the Eastern Churches

Canon 881

1. The Christian faithful are bound by the obligation to participate on Sundays and feast days in the Divine Liturgy, or according to the prescriptions or legitimate customs of their own Church, *sui iuris*, in the celebration of the divine praises.
2. In order for the Christian faithful to fulfil this obligation more easily, the available time runs from the evening of the vigil until the end of the Sunday or feast day.
3. The Christian faithful are strongly recommended to receive the Divine Eucharist on these days and indeed more frequently, even daily.
4. The Christian faithful should abstain from those labours or business matters which impede the worship to be rendered to God, the joy which is proper to the Lord's day, or to the proper relaxation of mind and body.

Canon 686

1. Parents are held to the obligation that the infant be baptized as soon as possible according to legitimate custom.
2. The pastor is to see that the parents of the infant to be baptized and those who are given the function of sponsor, be instructed as to the meaning of this sacrament and the obligations concerned with it and that they are prepared for an appropriate celebration of the sacrament.

Canon 633

Parents should send their children to Catholic schools, other things being equal.

EXTRACT FROM TRUST DEED FOR SACRED HEART HIGH SCHOOL

The school was founded by the Society of Sacred Heart and is part of the educational mission of the Catholic Church. The school is to be conducted as a Catholic School in accordance with the teachings and disciplines of the Roman Catholic Church, and in accordance with the characteristics of Sacred Heart education and the Trust Deed of the Society of the Sacred Heart, and, in particular:

- a) religious education is to be in accordance with the teachings, doctrines, discipline and general and particular norms of the Catholic Church;
- b) religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church;

and at all times the school is to serve as a witness to the Catholic faith in Our Lord Jesus Christ.