



Sacred Heart High School

GUIDANCE ON COMPLETION & SUBMISSION OF THE SUPPLEMENTARY INFORMATION FORM

Before completing this form, it is essential that you read carefully the school's Admissions Policy and procedures. You are strongly advised to seek the advice of your daughter's Primary Head Teacher, although it is not necessary for her/him to sign the form.

SUBMITTING THE SUPPLEMENTARY INFORMATION FORM AND DOCUMENTS ONLINE

- Complete the Supplementary Information Form electronically, by following the link in the admissions tab on the school's website <https://www.shhsadmissions.org.uk> and
- Upload the necessary documentation by **3.00pm on Friday 22 October 2021** (but in any event no later than the national deadline of **31 October 2021**).

The school will be closed from 3.00pm on Friday 22 October until 8.00am Tuesday 2nd November 2021 for half term and no checking procedure/IT support will be available.

DEADLINES

The Supplementary Information Form must be received by the school no later than the national deadline date of **31st October 2021**.

Parents must also complete the separate Common Application (eAdmissions) Form by the National deadline date.

ANSWERING FULLY

Please answer all of the questions on the Supplementary Information form as fully as possible. Failure to do so may delay or prejudice the application. If, after making an application, any of the information given on this form, or on any other form, letter or document associated with the application, changes, the Head Teacher must be informed immediately. Failure to do so may prejudice the application. False information, or the omission of material information, may result in disqualification, or the loss of a place after it has been offered or accepted.