

# SACRED HEART HIGH SCHOOL



## UNIFORM POLICY JUNE 2024

*To be reviewed June 2025*

*This Policy should be read in conjunction with  
all other Sacred Heart High School Policies*

# Contents

	<b>Page</b>
<b>1 AIMS</b>	<b>3</b>
<b>2 OUR LEGAL DUTIES UNDER THE EQUALITY ACT 2010</b>	<b>3</b>
<b>3 LIMITING THE COST OF SCHOOL UNIFORM</b>	<b>3</b>
<b>4 EXPECTATIONS FOR SCHOOL UNIFORM</b>	<b>4</b>
4.1 Required Uniform for Years 7-11	4
4.2 Optional Extras for Years 7-11	5
4.3 Nail, Hair and Jewellery Rules for Years 7-11	5
4.4 Required Uniform for Sixth Form	6
4.5 Sixth Form Optional Extras	7
4.6 Nail, Hair, Jewellery and Make-Up Rules for Sixth Form	7
4.7 Where to purchase the uniform new	8
4.8 Second Hand Uniform Sales	8
<b>5 EXPECTATIONS FOR OUR SCHOOL COMMUNITY</b>	<b>8</b>
5.1 Students	8
5.2 Parents and carers	8
5.3 Staff	9
5.4 Governors	9
<b>6 MONITORING ARRANGEMENTS</b>	<b>9</b>
<b>7 LINKS TO OTHER POLICIES</b>	<b>9</b>
<b>8 RATIFICATION</b>	<b>9</b>

## **1 AIMS**

This policy aims to

- set out our approach to requiring a uniform that is of reasonable cost and offers the best value for money for parents and carers
- explain how we will avoid discrimination in line with our legal duties under the Equality Act 2010
- clarify our expectations for school uniform

## **2 OUR LEGAL DUTIES UNDER THE EQUALITY ACT 2010**

The [Equality Act 2010](#) prohibits discrimination against an individual based on the protected characteristics, which include sex, race, religion or belief, and gender reassignment.

To avoid discrimination, our school will:

- Avoid listing uniform items based on sex, to give all students the opportunity to wear the uniform they feel most comfortable in or that most reflects their self-identified gender
- Make sure that our uniform costs the same for all students
- Allow all students to have long hair (though we reserve the right to ask for this to be tied back)
- Allow all students to style their hair in the way that is appropriate for school yet makes them feel most comfortable
- Regularly review the policy and make changes when appropriate.

## **3 LIMITING THE COST OF SCHOOL UNIFORM**

Our school has a duty to make sure that the uniform we require is affordable, in line with statutory [guidance](#) from the Department for Education on the cost of school uniform.

We understand that items with distinctive characteristics (such as branded items, or items that have to have a school logo or a unique fabric/colour/design) cannot be purchased from a wide range of retailers and that requiring many such items limits parents' ability to 'shop around' for a low price.

We will make sure our uniform:

- Is available at a reasonable cost
- Provides the best value for money for parents/carers by regularly shopping around suppliers and switching suppliers when possible and advantageous in terms of cost, taking into account contractual obligations.

We will do this by:

- Carefully considering whether any items with distinctive characteristics are necessary
- Limiting any items with distinctive characteristics where possible for example, by only asking that the blazer, worn over the jumper, features the school logo.
- Limiting items with distinctive characteristics to low-cost or long-lasting items.

- Considering cheaper alternatives to school-branded items, such as logos that can be ironed on, as long as this doesn't compromise quality and durability
- Avoiding specific requirements for items students could wear on non-school days, such as bags and shoes (other than to insist that these are themselves unbranded).
- Keeping the number of optional branded items to a minimum, so that the school's uniform can act as a social leveller.
- Avoiding different uniform requirements for different year/class/house groups.
- Avoiding different uniform requirements for extra-curricular activities.
- Considering alternative methods for signalling differences in groups for interschool competitions, such as using lanyards or badges.
- Making sure that arrangements are in place for parents to acquire second-hand uniform items
- Avoiding frequent changes to uniform specifications and minimising the financial impact on parents of any changes
- Consulting with parents and students on any proposed significant changes to the uniform policy and carefully considering any complaints about the policy

#### 4 EXPECTATIONS FOR SCHOOL UNIFORM

Uniform should be worn at all times, including to and from school. All items should be marked with the student's name.

If a member of staff feels what any student (Year 7-13) is wearing is inappropriate they will ask them to address the issue. This may include the student going home to get changed.

Sixth Formers are recognised as leaders within our school community and set an example for younger students. They recognise their status and responsibility and support and enhance our ethos through their appearance. While we recognise individuality within our Sixth Form students, we have adopted a dress code applicable to all at Sixth Form.

##### 4.1 Required Uniform for Years 7-11

Clothing Item	Description/Comment	Supplier Required
<b>Blazer</b>	Navy blue blazer with school crest from Sogans. The Head will make a decision during the summer term when students do not need blazers during exceptionally hot weather. No other outdoor wear may be substituted.	Sogans
<b>Blouse</b>	Light blue short-sleeve revere collar blouse	Any
<b>Pullover</b>	Navy blue V-neck pullover	Any
<b>Skirt or Trousers</b>	Tartan. Skirt length must be on or below the knee.	Sogans
<b>Shoes</b>	Dark Blue or black smart shoes. Plimsolls or trainers, (except for Games) are not acceptable and may not be worn without the full PE kit. Shoes should be	Any

Clothing Item	Description/Comment	Supplier Required
	low-heeled and black and should preferably have rubber soles. Ankle boots are not allowed.	
<b>Socks/Tights</b>	Navy, black, white ankle or knee length socks and plain navy, black or neutral tights. No 'trainer socks'.	Any
<b>PE Polo shirt</b>	Navy blue with crest for PE	Sogans
<b>PE sweatshirt</b>	Navy blue with crest for PE	Sogans
<b>PE Skort or leggings</b>	Navy blue skort with school crest or	Sogans
	Navy or black sports leggings or jogging bottoms.	Any
<b>PE ankle socks</b>	Any sort of white or black sports (or other) plain ankle socks	Any
<b>PE Trainers</b>	Any sort of sports trainers (they do not have to be white)	Any

#### 4.2 Optional Extras for Years 7-11

Clothing Item	Description/Comment	Supplier Required
<b>Outer coat</b>	This is only required to be worn during periods of cold weather and is then to be worn to and from school and to be available to be worn by the student when outside at break. The coat is not to be worn inside.  It may be purchased from anywhere and should be a plain navy blue or black coat or jacket.	Any
<b>Scarf</b>	There is a specific Sacred Heart scarf available from Sogans but students can also wear any plain navy or black scarf	Any
<b>Gloves</b>	Plain navy or black	Any
<b>Backpack</b>	Black with school logo from Sogans or plain navy or black with no branding from any supplier. Bags should be big enough to carry your exercise-books, lunch and other items for your day.	Any
<b>Sacred Heart PE bag</b>	With crest	Sogans

#### 4.3 Nail, Hair and Jewellery Rules for Years 7-11

##### Nails

Nail polish & nail extensions are not allowed.

##### Hair

Students are allowed to have long hair although we reserve the right to ask for this to be tied back. Students may style their hair in the way that makes

them feel most comfortable and that remains appropriate for school. This means no shaved heads or beads and in Years 7-11, hair should not be dyed, tinted or highlighted.

Eye brow cuts are not allowed. False lashes are not allowed.

Plain navy hair accessories are permitted.

### **Jewellery**

Easily removeable plain gold/silver stud earrings in ear lobe are permitted - no multiple piercings in ear and no piercings allowed in nose or, eyebrow.

A simple small cross and chain is also permitted. Should a student need to wear jewellery for another religious or medical reason, parents, guardians or carers must seek permission by way of a letter to the Headteacher.

No other jewellery including rings or bracelets is allowed.

Any jewellery worn must be removable and must be removed for physical activity. The rules for PE are based on advice from the Health and Safety Executive and Physical Education Association. As a matter of basic safety, students are required to remove their earrings and all other jewellery items such as watches, necklaces etc. for the duration of the PE lesson. To ensure that no injuries occur, all students must adhere to this ruling. Due to the physical nature of the subject, earrings in particular are a major concern as they can be easily caught on equipment or other students, and can cause injury and bleeding to the student wearing them or their peers.

We do not allow students to use tape to cover up earrings, as mentioned above all jewellery must be removed for every PE lesson.

The school always puts student safety above other considerations. It is therefore essential that if students wear stud earrings to school, they are of a type that they can easily removed. The school cannot be responsible for lost jewellery. If you are unsure about any aspect of this please speak to your Head of Year.

### **4.4 Required Uniform for Sixth Form**

<b>Clothing Item</b>	<b>Description/Comment</b>	<b>Supplier Required</b>
<b>Blazer</b>	Black crested blazer with pale blue stripes. The Head will make a decision during the summer term when students do not need blazers during exceptionally hot weather. No other outdoor wear may be substituted. Blazers must be worn to and from school each day.	Sogans
<b>Blouse</b>	White short sleeved revere collar blouse.	Any
<b>Pullover</b>	Black V-neck pullover (not a sweatshirt)	Any
<b>Skirt or Trousers</b>	Black A-Line skirt. Skirt length must be on or below the knee. Not pleated, not a tube skirt. It must be made of woven material not stretchy/elastic material.  Black trousers, straight cut, <b>not wide cut</b> , to ankle length (woven material, not stretchy or jeans)	Any
<b>Shoes</b>	Dark Blue or black smart shoes. Plimsolls or trainers, except for Games are not acceptable and may not	Any

	be worn without the full PE kit. Shoes should be low-heeled and black and should preferably have rubber soles. Ankle boots are not allowed.	
<b>Socks/Tights</b>	Black, white ankle or knee length socks and plain black or neutral tights. No 'trainer socks'.	Any
<b>Bag</b>	Bags should be big enough to carry your text books, A4 and lever-arch folders. A handbag will not be suitable. Bags with overt lettering such as 'Just do it', or promoting brand names or shops are not allowed.	Any

#### 4.5 Sixth Form Optional Extras

Clothing Item	Description/Comment	Supplier Required
<b>Outer coat</b>	This is only required to be worn during periods of cold weather and is then to be worn to and from school and to be available to be worn by the student when outside at break. The coat is not to be worn inside.  It should be a plain navy blue or black coat or jacket.	Any, including Sogans
<b>Scarf</b>	There is a specific Sacred Heart scarf available from Sogans but students can also wear a plain navy or black scarf	Any
<b>Gloves</b>	Plain Navy or black	Any

#### 4.6 Nail, Hair, Jewellery and Make-Up Rules for Sixth Form

##### Nails

Nails must be of appropriate length, and polish, if worn, should be light in colour, not dark or bright.

##### Hair

Hair styles should be appropriate for school, and should reflect the tone of 'business dress'. Colour and style should be appropriate for young students. This means no shaved heads or beads. Students in the Sixth form may wear dyed, tinted or highlighted hair but only in natural hair colours.

Eyebrow cuts are not allowed. False lashes are not allowed.

Plain navy or black hair accessories are permitted.

##### Jewellery

A simple necklace such as a cross and chain, and one pair of discreet stud, or hoop earrings (e.g. silver/ gold/ crystal/ pearl) conventionally placed, may be worn.

Should a student need to wear jewellery for another religious or medical reason, parents, guardians or carers must seek permission by way of a letter to the Headteacher.

Piercings elsewhere are not permitted, including nose piercings. A plain inexpensive watch can also be worn, as well as 1 ring and 1 bracelet (both to be discreet).

All jewellery must be removed for physical activity on Health and Safety grounds. The school cannot be responsible for lost jewellery.

### **Make-Up**

Make-up should be discreet and reflect the tone of 'business dress'. Any student who fails to meet this requirement will be told to remove all make-up and must give a donation of 50p to charity.

### **4.7 Where to purchase the uniform new**

---

As shown in the tables above, some aspects of the uniform can be purchase where you like, e.g. high street and online retailers.

Some elements of the uniform must be purchased from Sogans:

**In store or [online here](#).**

Sogans - 6 Greyhound Road, Hammersmith, London, W6 8NX

Tel - 020 7385 1055

Email - [sogans@theschoolwearspecialists.co.uk](mailto:sogans@theschoolwearspecialists.co.uk)

Opening Hours

Monday – Saturday 9:30am to 5:30pm

### **4.8 Second Hand Uniform Sales**

---

Spare uniform that you no longer need can be handed back to school at Parent Teacher Meetings, where crates will be available for this.

Arrangements for second hand uniform sales are being trialled and may vary across the year. Parents will be kept informed. For the time being if you have any further queries about uniform, please email:

[AdminTeam@sacredh.lbhf.sch.uk](mailto:AdminTeam@sacredh.lbhf.sch.uk)

We understand that home local authorities offer a £150 school uniform grant for families on low incomes. [Find out how to apply for a free £150 School Uniform Grant \(familiesonline.co.uk\)](#)

## **5 EXPECTATIONS FOR OUR SCHOOL COMMUNITY**

### **5.1 Students**

---

Students are expected to wear the correct uniform at all times (other than specified non-school uniform days) while:

- On the school premises
- Travelling to and from school
- At out-of-school events or on trips that are organised by the school, or where they are representing the school (if required)

### **5.2 Parents and carers**

---

Parents and carers are expected to make sure their child has the correct uniform and PE kit, and that every item is:

- Clean
- Clearly labelled with the child's name
- In good condition

Any concerns relating to the school uniform should be sent to [admin@sacredh.lbhf.sch.uk](mailto:admin@sacredh.lbhf.sch.uk). Any disputes about the cost of the school uniform will be resolved locally and dealt with in accordance with our

school's complaints policy. The school will work closely with parents to arrive at a mutually acceptable outcome.

### **5.3 Staff**

---

Staff will closely monitor students to make sure they are in correct uniform.

The wearing non-uniform items is categorised as a level 1 Behaviour in the school's behaviour policy. If the behaviour is repeated after two warnings this generates a 'behaviour Point' for which sanctions are specified (initially detention).

In cases where it is suspected that financial hardship has resulted in a student not complying with this uniform policy, staff will take a mindful and considerate approach to resolving the situation.

### **5.4 Governors**

---

The governing board will review this policy and make sure that it

- is appropriate for our school's context
- is implemented fairly across the school
- takes into account the views of parents and students
- offers a uniform that is appropriate, practical and safe for all students

The board will also make sure that the school's uniform supplier arrangements give the highest priority to cost and value for money, for example by avoiding single supplier contracts and by re-tendering contracts at least every 5 years.

## **6 MONITORING ARRANGEMENTS**

This policy will be reviewed every two years by at the Staffing Management & Finance Committee.

## **7 LINKS TO OTHER POLICIES**

This policy is linked to our:

- Behaviour policy
- Equality information and objectives statement
- Anti-bullying policy
- Complaints policy

## **8 RATIFICATION**

This policy has been approved by the Headteacher and Staffing, Management & Finance Committee on 5 June 2024. The Policy will be reviewed in June 2026.



Mrs S O'Donovan  
Headteacher



Lorraine Lawson  
Chair of Staffing, Management & Finance Committee